



# INDIAN HILLS GENERAL IMPROVEMENT DISTRICT

3394 JAMES LEE PARK RD. #A  
CARSON CITY, NEVADA 89705  
TEL: (775) 267-2805 FAX: (775) 267-3510  
www.indianhillsnevada.com

## WILL SERVE POLICY

Indian Hills General Improvement District provides water and / or sewer services in a specific area in Douglas County. These services are managed through issuance of will serve letters which describe the address and service to be provided.

### Section 1 – Will Serve Letters

A will serve letter is an agreement between the Indian Hills G.I.D. and resident, owner or developer to provide water and / or sewer service. A will serve letter is issued by the District outlining the conditions of water and / or sewer service to a particular parcel. It is also the District's conditional commitment to serve new customers and to ensure that sufficient capacity is available to serve new customers.

### Section 2 – Eligibility & Criteria

1. Individuals or entities requesting new water and / or sewer service for a single-family residence, multi-family residence, residential development and Commercial / Industrial property must be included in the District's boundary.
2. Any property owner(s) requesting water and/or sewer services outside of the District's boundary must request annexation.
3. Availability of existing District water and / or sewer infrastructure. Capability for the District to provide water and/or sewer services to said property(s).

### Section 3 – Connection Fees

1. Water Connection Fee

Meter Size	Charge
3/4	\$5,130.00
1	\$8,550.00
1.5	\$17,103.33
2	\$27,360.00
3	\$54,741.33
4	\$85,500.00
6	\$171,100.00
8	\$273,600.00

2. Single Family Residence Sewer Connection Fee \$5,130.
3. Commercial / Industrial facilities requesting will serves must comply with the District's Commercial / Industrial Sewer Service and Water Service Policies. Both policies specify certain formulae and considerations involved in setting

commercial and industrial connection fees and monthly service fees for sewer and / or water service provided by the District.

4. An EDU (Equivalent Dwelling Unit) determination will be conducted by the District's Engineer for Multi-Family, Residential Development & Commercial / Industrial will serve requests in order to establish an accurate connection fee.
5. Connection fees must be prepaid in order for the District to provide a will serve letter.

**Section 4 – Request for Water / Sewer Will Serve Form & Fee Schedule**

1. Any person or entity requesting a will serve shall complete in detail and submit to the District a "Request for Water / Sewer Will Serve" Form. (*Attachment A*)
2. The requester(s) will be required to pay will serve fees for the District's costs associated with reviewing and evaluating the will serve request. Will Serve fees must be paid in full when the "Request for Water / Sewer Will Serve" Form is submitted. (*Attachment A*)
3. After payment and appropriated forms are received, the District will require 14 days to review the request for will serve. During the review process the District may require the requester(s) to furnish the District with such other information as the District deems pertinent to review and process the request for will serve. If there are any additional District incurred administrative or engineering costs to evaluate and process the request for will serve, the District will provide an estimate to the requester(s) of those additional costs. The District requires collection of those additional fees from the requester(s) in order to proceed with the request for will serve.
4. The District will not provide water or sewer service to the property(s) in the event of non-payment of will serve fees. Once payment has been received, the District operator shall be directed to proceed with the appropriate service installation.

Due to the potential for liability, all service line and/or water main installations must be performed by District staff, or by a licensed contractor subject to improvement plan approval by the District and subject to the District's "Inspection and Testing Policy" as adopted May 21, 1998.



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## Attachment A – Will Serve Policy

### **REQUEST FOR WATER / SEWER WILL SERVE**

Date: \_\_\_\_\_

#### **APPLICANT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

#### **PROPERTY INFORMATION**

Location of Property(s): \_\_\_\_\_

Legal Description: \_\_\_\_\_

(Include Section, Township and Range)

Assessor's Parcel Number (APN) of lot(s) to be served: \_\_\_\_\_

Service address of parcel(s) served: \_\_\_\_\_

What Service?      Water only                  Sewer only                  Both   

Planning Department Development Number: \_\_\_\_\_

Type of use:

- |    |                          |                              |                             | <u>Connection Fees (Single Family Residence)</u> |               |
|----|--------------------------|------------------------------|-----------------------------|--|---------------|
| a) | Single family residence  | Yes <input type="checkbox"/> | No <input type="checkbox"/> | \$5,130 Water                                    | \$5,130 Sewer |
| b) | Duplex                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |  |               |
| c) | Triplex                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |  |               |
| d) | More than three units:   | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Number of units: _____                           |               |
| e) | Commercial / Industrial: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Type: _____                                      |               |
| f) | Remodel:                 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |  |               |

**THE FOLLOWING ITEMS MUST BE SUBMITTED**

1. Notarized “**Request for Water / Sewer Will Serve**” Form.
2. Multi-Family, Residential Developments and Commercial / Industrial must supply blueprints, including Plumbing Plans with fixtures.
3. Check payable to IHGID in the amount of \$35.00 for Single-Family Residence will serve fees **or** Check payable to IHGID in the amount of \$535.00 for Multi-Family Residence, Residential Development and Commercial / Industrial will serve fees.
4. **Please Note:** Payment for Will Serve fees and the request for “Water / Sewer Will Serve” Form will not be accepted until *all* required items have been submitted.

**WILL SERVE LETTER ADDRESSEE INFORMATION**

This Will Serve Letter needs to be sent to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Will Serve Fee Schedule**

<b>Administrative Fees</b>	
Filing & Research (Residential & Commercial / Industrial)	\$35
<b>Engineering Fees</b>	
Review by District’s Engineer as needed	\$500

***If there are any additional District incurred engineering or administrative costs to evaluate and process the will serve request, the District will provide an estimate to the requester(s) of those additional costs. The District requires collection of those additional charges in order to proceed with the will serve request. The District will not provide water or sewer service to the property(s) in the event of non-payment of will serve fees.***

Property Owner(s) Name, Address and Phone Number:

NAME	ADDRESS	PHONE #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I (We) the undersigned, do hereby request for water / sewer will serve of the property(s) described in this application, and to certify that we have provided accurate information as required by this form to the best of my (our) ability. I (We) the undersigned will incur all costs associated with the request for water / sewer will serve, which include District administrative and engineering evaluation and processing fees.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATE OF NEVADA )  
 ) ss:  
COUNTY OF \_\_\_\_\_)

On \_\_\_\_\_, before me, personally appeared \_\_\_\_\_  
\_\_\_\_\_, personally known to me, or proven to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity(ies), and that by his signature on the instrument the person(s), or entity(ies) upon behalf of which the person acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC

