



INDIAN HILLS GENERAL IMPROVEMENT DISTRICT

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SNOW REMOVAL POLICY

2010P-01

The purpose of this policy is to establish and maintain uniform definitions and procedures for snow and ice control operations for the Indian Hills General Improvement District. Snow and ice control operations will be provided in a safe and cost-effective manner keeping in mind safety, budgetary, personnel and environmental concerns. The District has no legal responsibility to provide any form of snow and ice control.

Commencing Snow and Ice Control measures: The General Manager or Field Operations Supervisor shall decide when snow and ice control measures are to begin. Plowing operations normally begin with snowfall accumulations of 4 inches or more in depth. Lesser amounts may require plowing or other control measures such as the application of cinders depending upon weather conditions. Customary procedures dictate Monday thru Friday (exclusive of Holidays) as having priority over Holiday and weekend snow and ice control operations due to lesser vehicle trips and budgetary concerns.

Mobilization: The General Manager or Field Operations Supervisor shall notify staff by telephone or in person when storm events may require snow and ice control operations to be implemented. Staff shall make sure that the district issued cellular phones are available to receive phone calls, and shall follow directions as issued for mobilization time and place. Call back and other authorized pay will be effective as appropriate to the snow and ice control operation and mobilization. Authorization has been granted to pay District employees overtime during storm conditions which meet the criteria for initiating Stage One and Stage Two of the snow removal plan.

Staff Scheduling: The General Manager or Field Operations Supervisor shall establish staff schedules for snow and ice control operations with public safety considered as the highest priority. Most snow and ice control operations will commence in the early morning weekday hours in response to anticipated peak vehicle trips. Weekend and Holiday snow and ice control operations may be conducted at the request of the General Manager, Field Operations Supervisor or emergency services personnel.

Snow and Ice Control Priorities:

- **Stage One:** North/South Sunridge, Mica, Haystack, Smoketree Ave., Plymouth Drive, Vista Grande Blvd. from Plymouth Drive to Jacks Valley Road and Silverado Dr. from Park View to Jacks Valley Rd.
- **Stage Two:** All remaining residential streets, cul-de-sacs (where snow is piled in the middle) and parking lots.

Snow and Ice Control Materials: Cinders and sand are used for both snow and ice control measures. Snow and ice control operations will only be conducted when weather conditions do not endanger the safety of employees, equipment and property. Additionally, operations will only be conducted when effective. Operations may be suspended or delayed due to such factors as severe cold, high winds, limited visibility, and rapid accumulation of snow or ice.

Resident Responsibilities and Concerns: It is the District's policy that property owners or their designee are responsible for removing snow and ice from sidewalks abutting their property. The District will not remove snow or ice from private driveways, walkways, or sidewalks abutting private property. There may be a certain amount of snow deposited in driveways or sidewalks during plowing regardless of whether they were cleared before the arrival of a District plow. We understand how upsetting it can be to residents who have shoveled their walks and driveways only to have the District come along and cover them up. However, our first priority is to keep the streets clear and open for everyone's safety. The cost of providing adequate personnel and equipment to clear private driveways and abutting sidewalks of deposited snow from plowing is cost prohibitive.

Repair of Damaged Private Property: Snow and ice control operations can cause private property damage even under the best circumstances and care exercised by District staff. Claims for damage shall be forwarded to the District General Manager and the District's insurance provider for resolution.

Adopted July 10, 1997

Amended January 20, 2010