

**Indian Hills General Improvement District
Board of Trustees**

Chairman	Vice Chairman	Secretary/Treasurer	Trustee	Trustee
Kathryn Clark-Ross	Dale Dunham	Teri Gray	Robert Garcia	Bill Eisele

February 16, 2022
Regular Board Meeting 6:00 P.M.
District Board Room 3394
James Lee Park Road
Carson City, NV
89705
(775) 267-2805

MISSION STATEMENT

The Mission of the District is to provide, within its Charter, those public facilities and services which maintain and improve the quality of life of its resident families and to maintain and operate those facilities and services at the highest quality and in the most cost-effective manner possible, with the intent to continue to do so for a growing population of residents.

It is the intent of the Board of Trustees to protect the dignity of citizens who wish to comment before the Board. It is also the Board of Trustees' wish to provide the citizens of the district with an environment that upholds the highest professional standards.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere, or prevent the speaker from commenting on any present or future project.

In accordance with Federal law and U.S. Department of Agriculture policy, IHGID is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.

Communication for Hearing Impaired: Nevada Relay Service is available by calling 711. The TTY or HCO (hearing carry over) number is 800-326-6868, Voice only is 800-326-6888, VCO (voice carry over) is 800-326-4013.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the District Office in writing at 3394 James Lee Park Road, Carson City, NV 89705, or by calling 267-2805 at least 24 hours in advance.

Following is the Agenda, which is also posted on IHGID's website at: www.indianhillsnevada.com

AGENDA

6:00 P.M.

1. Call to Order - Regular Meeting of the Board of Trustees
Request that Cell Phones and Pagers be turned off for recording purposes.
2. Pledge of Allegiance

3. Public Interest Comment (No Action)

The public may comment on any subject that is pertinent to IHGID. The public may comment on any item that is on this agenda at the time it is discussed. Therefore, the public is encouraged and permitted to make comments on any non-agenda items during the public interest comment period. Comments may be limited by the discretion of the Chair and may not exceed three (3) minutes. Please note that the Board is prohibited by law from deliberating or taking action on issues raised by the public that are not listed on this agenda.

4. Approval of Agenda-Chairman

Items on this agenda may be taken out of order. Two or more agenda items may be combined for consideration. Any item appearing on this agenda may be removed, or its discussion delayed at any time.

5. Discussion and possible action regarding a buy a brick program.
(Vice Chairman, Dale Dunham)

- Board of Trustees Discussion
- Open Public Comment
- Close Public Comment

6. Discussion and possible action to approve and award a bid in the amount of \$160,080.00 to Olympus and Associates, Inc. for the Ridgeview Water Tank repainting project and to approve using an additional \$40,000 from the water reserve fund.
(District Engineer, Tim Russell/General Manager, Chris Johnson)

- Board of Trustees Discussion
- Open Public Comment
- Close Public Comment

7. Reports to the Board:

- a. General Manager Report
 1. Administrative
 2. Water
 3. Wastewater
- b. District Accountant Report
- c. Engineer Report
- d. Attorney Report

8. Discussion and possible action to approve Draft Minutes from the January 19, 2022, Board Meeting.

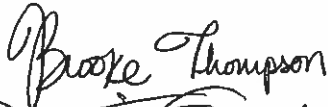
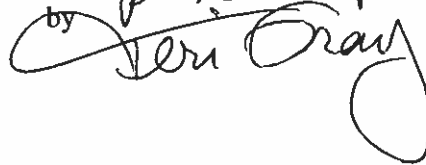
9. Chairman and Trustees Reports, Correspondence

Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the district. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.

10. Adjournment

This agenda is posted at www.indianhillsnevada.com, <https://notice.nv.gov> and at the following locations:
District Main Office, 3394 James Lee Park Road

As of 8:30 A.M., February 11, 2022,

by 


AGENDA ITEM 5.

Discussion and possible action regarding a buy a brick program.

(Vice Chairman, Dale Dunham)



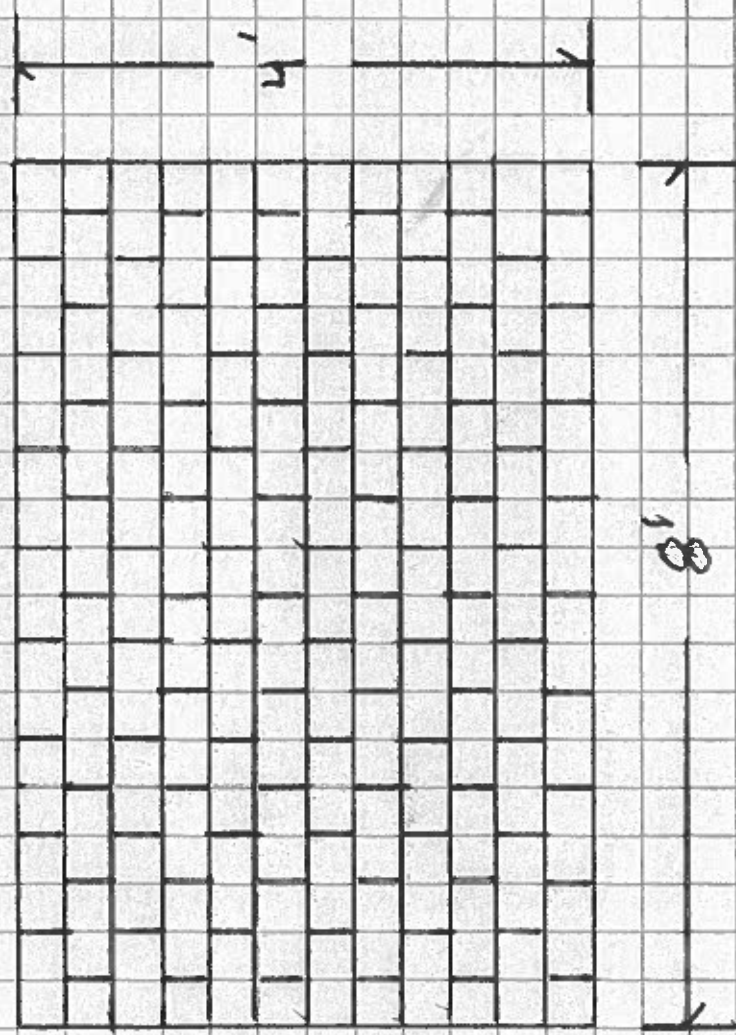
Google Earth

20 m

Camera: 1,661 m 39°05'47"N 119°46'42"W 1,491 m

THERE 3 BENCHES AT
VALLEY VISTA PARK

RUNNING 1/2 BOND
32 sq' = 288 BRICK
4x8 BRICK PAVER
@ \$3.88 SQ'



PAVER SAND
\$44.68 \$54.49
32' HEADER
MATERIAL
EST. ONLY

(<https://www.thatsmybrick.com>)

Standard Brick Offering (4x8" and 8x8")

View our Tile Options! (</info/tile-options.html>)

Claret



Landmark Gray



4

Lighthouse Gray

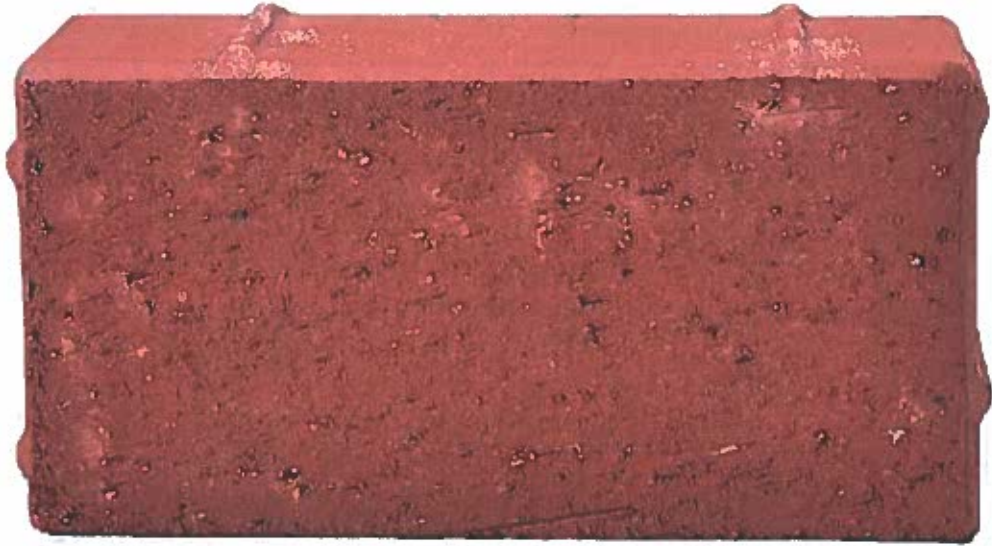


Nutmeg

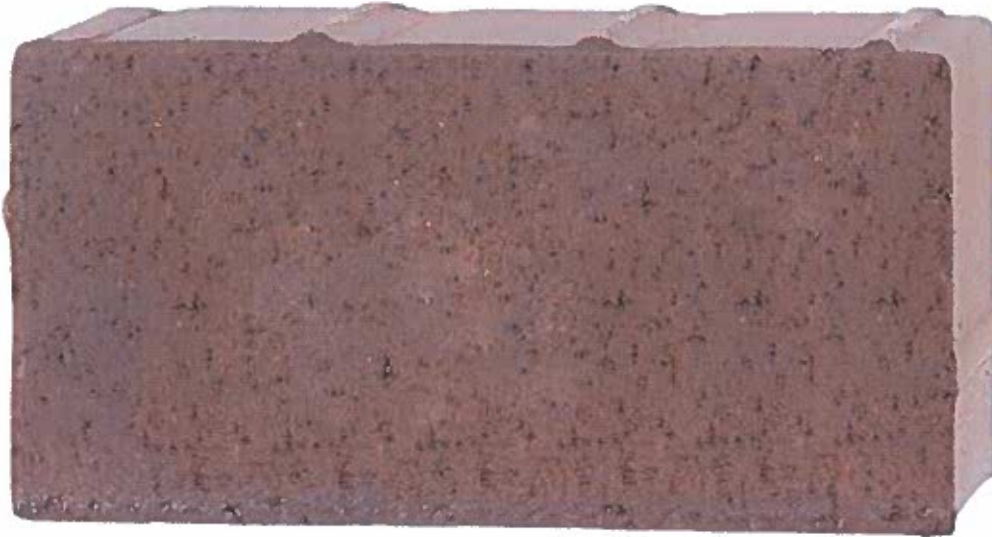


PH #015296 English Edge Red (4x8 Only)

5



Regimental Full Range



Regimental Red

6



WG-#30-Red Rustic



WG-#32-Antique

7



(<https://www.bbb.org/wisconsin/business-reviews/engravers-metal/adept-engraving-llc-in-chippewa-falls-wi-8002701/#bbbonlineclick>)

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(<https://www.thatsmybrick.com>)

Fundraising With Engraved Bricks

Personalized engraved donor bricks can be installed as pavers in walkways, sidewalks, driveways, roads, plazas and many other horizontal applications. Personalized quarry tiles (<http://www.thatsmybrick.com/quarry-tiles.html>) can be installed on walls or other vertical surfaces in memorials or buildings. Your fundraiser program with us will have no upfront costs whatsoever and there will be no inventory to carry or be leftover. The public nature of these installations often leads to repeat sales and you can keep your fundraiser open with us indefinitely. This long term stream of income will be greatly appreciated by your group!

You will be able to sell personalized engraved bricks (<http://www.thatsmybrick.com/engraved-bricks.html>) to your donors for between \$40 and \$1000. This range is what groups across the country actually have achieved. The price you will ask will depend on you, your group, your application, your community, and how well you market your cause. Your cost for 4x8" personalized bricks (<http://www.thatsmybrick.com>) will be between \$17 and \$25 depending on order total so you can see that you will have a very robust profit margin.

CLICK HERE
To Get Your Free Info Pack (</info/info-pack.html>)

Give us a call! 877-271-0217



(<https://www.thatsmybrick.com>)

Pricing

When we first looked into the Personalized Brick Fundraiser (<http://www.thatsmybrick.com>) business, we were surprised and amused by the lack of transparency shown by most of our competitors when it comes to pricing. Some of them won't give standard pricing unless you order 50 or 100 bricks minimum. Some include shipping and some don't. Some offer free logos/art and others charge \$8 or more to add logos/art. Some charge by the character or by the line. Good luck trying to figure out what your costs and profits will be under those conditions.

At That's My Brick!®, our pricing philosophy is simple, clear, and transparent:

Stock Offerings	5 (min)	6-25	26-50	51-75	76-100	101-200	201+
4x8" Brick	\$25.00	\$22.00	\$21.00	\$20.00	\$19.00	\$18.00	\$17.00
8x8" Brick	\$45.00	\$40.00	\$38.00	\$36.00	\$34.00	\$32.00	\$31.00
6x6" Tile	\$24.00	\$21.00	\$20.00	\$19.00	\$18.00	\$17.00	\$16.00
8x8" Tile*	\$43.00	\$38.00	\$36.00	\$34.00	\$32.00	\$31.00	\$29.00

Notes:

- **Free Standard Shipping** is included in the price.** The only exception is replica bricks or tiles shipped directly to the donor.
- The table above shows our volume pricing, which is simply based on **total order item count** of any mix of products on a single order.
- **Replica bricks and tiles are priced the same** as regular donor bricks and count towards volume discounts. Replicas will be packed in an attractive single brick/tile shipping box.
- Replica shipping is included in the price if the replicas are shipped to the fundraiser with the rest of their order.
- Replicas shipped directly to the donor will be charged \$15.00 for S/H.
- Non That's My Brick!® stock bricks or tiles will be custom quoted
- **Terms:** 50% Down; balance due net 30 days after shipment of order
- All orders for That's My Brick!® stock bricks/tiles will be shipped in **21 calendar days or less** from receipt of 50% down payment

When you compare our brick prices, you will find that for a brick with text and a logo, you will pay from 20-70% less with That's My Brick!® than with most of our other competitors. For text bricks alone, our prices, combined with our low minimum order sizes and pricing that includes shipping are competitive with anyone out there.

CLICK HERE
To Get Your Free Info Pack (/info/info-nack.html)

10

(<https://www.thatsmybrick.com>)

Paver Bricks

That's My Brick!® is proud to offer 7 stock, clay based paver bricks (<http://www.thatsmybrick.com/paver-bricks.html>) in a variety of colors. These bricks, made by Belden, one of top US manufacturers, come in both 4x8" and 8x8" sizes to allow you the option of selling the larger sizes for greater profit. Clay based bricks are the most beautiful and durable pavers on the market with literally thousands of years of history behind them. They are far, far superior to dyed concrete pavers. **Click here** (<http://www.thatsmybrick.com/brick-options.html>) to see samples of our stock pavers.

All our stock 4x8" bricks come with chamfered top edges and spacing lugs on the sides to allow for easy installation. The 8x8" bricks are chamfered but do not have lugs. All orders for in-stock bricks will be shipped in 21 calendar days or less.

If you have decided on another brick type for your personalized brick fundraiser (<http://www.thatsmybrick.com>) project - no worries. We will work with any supplier you choose and will quickly evaluate your brick choice and let you know its suitability for our laser marking technology (<http://www.thatsmybrick.com/how-we-mark-bricks.html>). In most cases, we will be able to source your brick choice ourselves from our local distributors. If we cannot for some reason, you can ship bricks to us from your source for marking here. The 21 calendar day shipping guarantee does not apply for non-stock bricks. We will work with you to develop a schedule after reviewing availability for your brick choice.

CLICK HERE
To Get Your Free Info Pack (/info/info-pack.html)

Give us a call! 877-271-0217



Claret



Landmark Gray



Lighthouse Gray



Nutmeg



Regimental Full Range



Regimental Red

11

AGENDA ITEM 6.

Discussion and possible action to approve and award a bid in the amount of \$160,080.00 to Olympus and Associates, Inc. for the Ridgeview Water Tank repainting project and to approve using an additional \$40,000 from the water reserve fund.

(District Engineer, Tim Russell/General Manager, Chris Johnson)



CARSON CITY OFFICE
308 N. Curry Street, Suite 200
Carson City, NV 89703
Ph: 775 / 883-7077
Fax: 775 / 883-7114

Memorandum

DATE: 2/9/22

TO: Chris Johnson – IHGID General Manager

FROM: Tim Russell – IHGID District Engineer

PROJECT: 10500.002

SUBJECT: Ridgeview Tank Repainting Project – Construction Award

The 2022 IHGID Ridgeview Tank Repainting Project is located on Fire Road at the south end of Shawnee Drive. The project includes cleaning and blasting of existing paint and coatings, recoating the interior, and repainting the exterior of the Ridgeview Water Tank. The Ridgeview Water Tank is 420,000-gallons and serves the primary pressure zone within the District

Two bids for the project were received and opened on February 9, 2022. The bids and Engineer's estimate are represented on the attached Bid Tabulation. The apparent low bidder is Olympus and Associates, Inc. at a bid price of \$160,080.00. This bid includes a \$10,000 contingency force account.

In order to provide some additional background on pricing (specifically between the Engineer's estimate and the bids received): Lumos used the 2018 School Tank Painting job (also performed by Olympus and Associates) as a gauge for the potential construction price on this project. With approximately a 33% markup between School Tank and Ridgeview, Lumos' estimate was still lower than the apparent low bidder. This reflects the volatility in construction costs as well as the incredible markup on construction materials that has occurred in the last year or so.

Olympus and Associates, Inc has submitted a responsive and responsible bid for the project; therefore, Lumos & Associates recommends that Olympus and Associates, Inc be awarded the full Contract in the amount of \$160,080.00.

Sincerely,

A handwritten signature in blue ink that reads 'Tim Russell'. The signature is written over a horizontal line.

Tim Russell, P.E.
IHGID District Engineer



Item No.	Description	Unit	Quantity	Engineer's Estimate		Farr Construction Corp dba RDC		Olympus and Associates, Inc.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization/Demobilization	L.S.	1	\$ 9,750.00	\$ 9,750.00	\$ 6,600.00	\$ 6,600.00	\$ 5,000.00	\$ 5,000.00
2	Cleaning/Power Wash/Prep Exterior	L.S.	1	\$ 15,000.00	\$ 15,000.00	\$ 3,800.00	\$ 3,800.00	\$ 10,000.00	\$ 10,000.00
3	Installation of New Paint System on Exterior	L.S.	1	\$ 15,000.00	\$ 15,000.00	\$ 26,800.00	\$ 26,800.00	\$ 8,160.00	\$ 8,160.00
4	Cleaning / Power Wash / Removal of Interior Coating System	L.S.	1	\$ 45,000.00	\$ 45,000.00	\$ 101,000.00	\$ 101,000.00	\$ 92,940.00	\$ 92,940.00
5	Installation of New Coating System on Interior	L.S.	1	\$ 25,000.00	\$ 25,000.00	\$ 42,100.00	\$ 42,100.00	\$ 30,980.00	\$ 30,980.00
6	New Tank Level Float Installation	L.S.	1	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
7	Force Account	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL					\$ 122,250.00		\$ 192,800.00		\$ 160,980.00

AGENDA ITEM 7a.

Reports to the Board:

a. General Manager Report

- 1. Administrative**
- 2. Water**
- 3. Wastewater**

General Manager Report

February 16, 2022

This has been a relatively quiet month, which presented a great opportunity for training.

I finished my Essential Management Skills for Public Officials class. That was a two ½-day course, every week, for four weeks. It was an informative course that, for the most part, was a refresher. It did catch me up on some changes in the public sector.

I've met with the Washoe Tribe about some adjacent property that they would like to annex into the district to provide water and sewer service. We discussed the future and our eagerness to maintain great relationship in the future.

We are preparing the next phase of the SCADA upgrade. I'm very excited about this phase as it's going to make our SCADA system completely redundant. If we lose power or signal at one of the plants, we will still have full control via the other plant. Our system will be backed up at both locations, so we are entering a new level of security for our water and wastewater systems. I did get confirmation from Sierra Controls that the system will work with Starlink Internet, so I am working to get Starlink at both plants. The existing internet providers are both unreliable and have growing problems. Switching to Starlink will provide each plant a direct broadband internet connection, enabling the remote backup of the systems.

The team continues to impress me with their professionalism and hard work.

Administrative Report

February 16, 2022

The ACH program continues to be well received. Residents are thankful the district has implemented this option for payments. We currently have 433 residents taking advantage of automatic withdraw. We continue to receive requests and new authorization forms daily.

In January we sent out 23 past due bills resulting in zero disconnections.

The district's Gazebo reservations are done for the season. We had 12 tennis court reservations in January. Carson Tahoe Rugby has been using Field 2 on Thursday nights for practice. Sierra Lutheran High School Baseball team uses Field two as their home field. Their season runs from February 22, 2022 - May 20, 2022. They will be practicing Monday-Friday with several Saturday games.

We had 8 new account sign ups in January. These are homes that have changed ownership.

With the summer months upon us it is time to hire a Seasonal Field Operations Utility worker. Recruitment has begun and we hope to have someone on staff by the middle of March. This is an eight-month position from March through October.

Water Quality:

- The Bac-T sample results for January 2022 came back good.
- The Hobo water plant received 8.8 MG of (Minden) water for January using 12 gallons of sodium hypochlorite.
- North and South school well have been turned off for the winter due to low demand.
- Ridgeview well pumped 1 MG of water for January.
- Hobo Well has been turned off for the winter per request from the golf course.

Water Plant Rounds:

Every morning all operations of the Water plant are checked. Morning rounds consist of,

- The water level and operation of all water storage tanks are checked and recorded.
- The water pressure at the plant and off-site booster stations is checked and recorded.
- All flow and totalizer meters are checked, and the amount of water used is recorded.
- The booster pumps at the plant are checked for proper voltage and current. They are also checked for excessive temperatures at bearings and checked for any water leaks. All information is recorded.
- Water samples are taken from the plant, and we check the water for proper chlorine residual and calibrate the chlorine analyzer as needed. We also check the water for PH, clarity, and temperature. All information is recorded.
- Trends of the water system are checked through SCADA. Checking these trends for anomalies in the distribution system can give us an early warning of future problems.

Maintenance:

- The Water department repaired a water leak at 968 Hillside Dr. due to a leak on a meter coil in the meter pit. This leak required the excavation of the meter pit to be repaired.
- The water department replaced booster motor # 1 at the water plant with a new motor. The old motor was making bearing noise and had a vibration that was felt through out the water plant when running. The old motor was sent out to be rebuilt and will be available as a spare in the future.

- The Water department has been working Power and Control Solutions installing a new power transfer switch at Valley Vista booster station. The new transfer switch installation has been completed. We now have the ability to use the mobile generator at Valley Vista Booster station.
- The Water department has been working with the Sierra Control Systems installing new radio transmission units (RTU's) and solar panels on top of our water storage tanks. The RTU for Jacks Valley School tank has been completed and installed. It is now communicating with Valley Vista booster station.

Wastewater Department Report

February 2022

1: Treatment plant: Ryan completed removing brush in different areas of the plant with a small excavator with a masticator attachment on the boom. I assisted with the Kubota and the mower. We cleared inside and outside of pond 3 and the top and outside of pond 5. Ryan cleared outside the perimeter fence from the sprinkler field up to pond 3.

The west primary pond is now in fully automatic pumping operation. We are pumping down the east primary pond so that it can dry out for cleaning.

We chased a Doe out of pond 6, she must have been a good jumper as we did not see any holes in the 8' fence.

Ryan continues to study for his grade 1 wastewater treatment certification test and has applied to NWEA/NDEP to take his certification test.

Ryan has been dragging the roads as needed and has replaced some tires on the drag.

2: Lift Stations: All 4 lift stations continue to perform satisfactorily.

3: Sewer Collection: Ryan worked with MGSD to video sewer lines on Gregory Ct. and the east end of Vassar St. this was for Tim Russel for sewer line replacement on Indian and Vassar.

Ryan inspected problem manholes and is editing the list as needed. He is up to date on manhole flushing.

Continue weekly check of sewer hot spots (manholes that develop above average grease buildup) and physically pulling sewer lids, checking for flow, debris, root intrusion and confirming locations in relation to our plot maps. This ongoing maintenance of the sewer system has been very successful; we have identified potential problems long before they develop into messy situations.

AGENDA ITEM 7b.

Reports to the Board:

b. District Accountant Report

**INDIAN HILLS GID
CASH BALANCES
AS OF 1/31/22**

<u>CASH BALANCES</u>	<u>1/31/2022</u>
Operating	\$ 4,058,695.65
Reserved from rate increase	\$ 2,155,478.52
Reserved for streets	\$ 499,314.42
Reserved Donations	\$ 2,691.17
Reserved for water tank	\$ 88,803.65
Operating Available	\$ 1,312,407.89
Payroll	\$ 22,509.67
Money Market	\$ 3,973,682.56
Reserve for Infrastructure	\$ 581,942.66
Reserve for Connections	\$ 388,844.29
Reserve for storm water mgt	\$ 25,537.11
Reserve for sewer O&M	\$ -
Reserve for sewer debt reserves	\$ 48,490.80
Reserve for short lived assets	\$ 35,293.45
Money Market Available	\$ 2,893,574.25
Pipeline	\$ 501,522.13
Reserve for USDA debt service	\$ 40,284.00
Reserve for O&M	\$ 67,941.82
Reserve for short lived assets	\$ 273,890.20
Reserve for AB198 capital repl	\$ 103,058.56
Reserve for construction	\$ 16,347.55
Pipeline Available	\$ -
Total	\$ 4,228,491.81
Investment Pool	
IHGID	\$ 8,766.68
IHCIP (2m 2007 Bonds)	\$ 122,117.53
Drinking Revenue Bond	\$ 252,936.26
Total	\$ 383,820.47

**INDIAN HILLS GID
CASH BALANCES BY FUND
1/31/2022**

CASH BALANCES	1/31/2022		
	WATER	SEWER	ADMIN
Operating	1,194,145.14	1,705,302.66	1,159,247.85
Reserved from rate increase	1,030,247.25	1,125,231.27	
Reserved for streets			499,314.42
Reserved Donations			2,691.17
Reserved for water tank	88,803.65		
Operating Available	75,094.24	580,071.39	657,242.26
Money Market	1,247,196.06	1,464,504.29	1,261,982.21
Reserve for Infrastructure	183,487.16	178,212.08	220,243.42
Reserve for Connections	224,684.29	164,160.00	
Reserve for storm water mgt			25,537.11
Reserve for sewer O&M		0.00	
Reserve for sewer debt service		48,490.80	
Reserve for sewer short lived assets		35,293.45	
Money Market Available	839,024.61	1,038,347.96	1,016,201.68
Pipeline	501,522.13		
Reserve for debt service (fully funded)	40,284.00		
Reserve for O&M	67,941.82		
Reserve for short lived assets	273,890.20		
Reserve for AB198 capital replacement	103,058.56		
Reserve for construction	16,347.55		
	0.00		
TOTAL AVAILABLE	914,118.85	1,618,419.35	1,673,443.94

**INDIAN HILLS GID
ATTORNEY EXPENSES
JANUARY 2022**

MONTHLY FEE	3,000.00
EXPENSES	7.25
TOTAL	<u><u>3,007.25</u></u>

INDIAN HILLS GID
LONG TERM DEBT
AS OF 1/31/22

DEBT	BALANCE	PAYMENT	FINAL PAYMENT
WATER 2000 BOND	\$ -	PAID OFF	
WATER 2003 BOND	\$ 438,910.28	59,220.37 due Jan and July	1/1/2026
SEWER 1999 BOND	\$ -	PAID OFF	
WATER/SEWER 2007 BOND *	\$ 685,000.00	** due May and Nov	11/1/2026
USDA SEWER	\$ 1,162,062.05	4,754.08 MONTHLY	1/1/2052
USDA PIPELINE	\$ 763,365.68	3,357.00 MONTHLY	8/1/2051
PIPELINE 2010 STATE	\$ 612,577.10	due Jan and July	7/1/2030
	\$ 3,661,915.11		

* (35% WATER, 65% SEWER)

** payment amount varies

**INDIAN HILLS GID
ENGINEERING EXPENSES
JANUARY 2022**

GENERAL ENGINEERING	2,000.00
RIDGEVIEW TANK	2,300.00
	<u>4,300.00</u>

Indian Hills General Improvement District
OVERTIME/CALLOUT HOURS
January 2022

Employee	pay date 1/14/2022		pay date 1/28/2022		pay date		Total Hours	Total Earnings
	Hours	0.00	Hours	0.00	Hours	0.00		
WATER TECH		0.00		0.00		0.00	0	0.00
WATER TECH		0.00		0.00		0.00	0	0.00
PARKS		0.00		0.00		0.00	0	0.00
PARKS		0.00		0.00		0.00	0	0.00
STREETS		0.00		0.00		0.00	0	0.00
STREETS		0.00		0.00		0.00	0	0.00
WATER SUPER		0.00		0.00		0.00	0	0.00
WATER SUPER	4	315.38		0.00		0.00	4	315.38
ADMIN SUPPORT		0.00	3.5	172.52		0.00	3.5	172.52
ADMIN SUPPORT		0.00		0.00		0.00	0	0.00
SEWER TECH		0.00	1	40.24		0.00	1	40.24
SEWER TECH	2	74.04	2	107.90		0.00	4	181.94
SEWER SUPER		0.00	2	96.26		0.00	2	96.26
SEWER SUPER		0.00		0.00		0.00	0	0.00
MECHANIC		0.00		0.00		0.00	0	0.00
MECHANIC		0.00		0.00		0.00	0	0.00
TOTALS	6.00	389.42	8.50	416.92	0.00	0.00	14.50	806.34

**INDIAN HILLS GID
REVENUE AND EXPENSE
NOT INCLUDING DEPRECIATION
FOR THE PERIOD ENDED JANUARY 31, 2022
WATER**

		BUDGET	ACTUAL	(OVER)/ UNDER	58.33%
INCOME					
	FEEES	1,400,000.00	855,930.58	544,069.42	61.14%
	CONNECTION FEES	25,650.00	66,690.00	(41,040.00)	0.00%
	CRICKET/VERIZON	12,441.60	6,220.80	6,220.80	50.00%
	GRANT INCOME	0.00	0.00	0.00	0.00%
	INTEREST	4,000.00	672.90	3,327.10	16.82%
	MISCELLANEOUS	0.00	6,178.56	(6,178.56)	0.00%
	TOTAL REV	1,442,091.60	935,692.84	506,398.76	64.88%
EXPENSES					
	SALARIES/BENEFITS	355,492.68	188,995.48	166,497.20	53.16%
	OPERATING EXP	461,900.00	223,297.67	238,602.33	48.34%
	DEBT PRINCIPAL	327,167.31	321,985.34	5,181.97	98.42%
	DEBT INTEREST	76,240.00	57,955.89	18,284.11	76.02%
	CAPITAL OUTLAY	315,000.00	32,959.96	282,040.04	10.46%
	TOTAL EXP	1,535,799.99	825,194.34	710,605.65	53.73%
	PROFIT	-93,708.39	110,498.50	(204,206.89)	
NON-CASH					
	infrastructure depletion (DEPRECIATION)	546,000.00	317,270.79	228,729.21	58.11%

**INDIAN HILLS GID
REVENUE AND EXPENSE
NOT INCLUDING DEPRECIATION
FOR THE PERIOD ENDED JANUARY 31, 2022
SEWER**

INCOME	BUDGET	ACTUAL	(OVER)/ UNDER	58.33% %
FEES	968,000.00	628,521.33	339,478.67	64.93%
CONNECTION FEES	25,650.00	66,690.00	(41,040.00)	260.00%
INTEREST	50.00	4.35	45.65	8.70%
MISCELLANEOUS	0.00	98.57	(98.57)	0.00%
TOTAL REV	968,050.00	695,314.25	298,385.75	71.83%

EXPENSES	BUDGET	ACTUAL	(OVER)/ UNDER	%
SALARIES/BENEFITS	336,492.60	178,107.96	158,384.64	52.93%
OPERATING EXP	219,550.00	108,628.05	110,921.95	49.48%
DEBT PRINCIPAL	106,190.58	95,715.21	10,475.37	90.14%
DEBT INTEREST	51,543.38	27,246.41	24,296.97	52.86%
CAPITAL OUTLAY	262,000.00	46,850.86	215,149.14	17.88%
TOTAL EXP	975,776.56	456,548.49	519,228.07	46.79%
PROFIT (LOSS)	-7,726.56	238,765.76	(220,842.32)	

NON-CASH:				
infrastructure depletion (DEPRECIATION)	375,000.00	214,839.90	160,160.10	57.29%

**INDIAN HILLS GID
REVENUE AND EXPENSE
NOT INCLUDING DEPRECIATION
FOR THE PERIOD ENDED JANUARY 31, 2022
GENERAL**

<u>INCOME</u>		<u>BUDGET</u>	<u>ACTUAL</u>	<u>(OVER)/ UNDER</u>	<u>58.33% %</u>
	AD VALOREM	986,682.00	642,336.61	344,345.39	65.10%
	DOUGLAS CO. CONSOLIDATED TAX	336,473.00	185,259.61	151,213.39	55.06%
	PARK REV	500.00	650.00	(150.00)	130.00%
	GRANT	0.00	0.00	0.00	0.00%
	DONATIONS	0.00	0.00	0.00	0.00%
	MISCELLANEOUS	0.00	2,233.87	(2,233.87)	0.00%
	INTEREST	2,000.00	924.93	1,075.07	46.25%
	STORM WATER	21,200.00	12,530.00	8,670.00	59.10%
	TOTAL REV	1,346,855.00	843,935.02	502,919.98	62.66%
<u>EXPENSES</u>					
ADMIN	SALARIES/BENEFITS	67,041.64	36,135.31	30,906.33	53.90%
	OPERATING EXP	236,650.00	140,358.09	96,291.91	59.31%
	CAPITAL OUTLAY	5,000.00	0.00	5,000.00	0.00%
PARKS	SALARIES/BENEFITS	170,457.64	66,674.54	103,783.10	39.12%
	OPERATING EXP	155,900.00	85,215.27	70,684.73	54.66%
	CAPITAL OUTLAY	85,000.00	34,377.00	50,623.00	40.44%
STREETS	SALARIES/BENEFITS	130,657.64	68,109.45	62,548.19	52.13%
	OPERATING EXP	102,400.00	79,680.51	22,719.49	77.81%
	CAPITAL OUTLAY	402,000.00	52,840.00	349,160.00	13.14%
	TOTAL EXP	1,355,106.92	563,390.17	791,716.75	41.58%
	PROFIT	-8,251.92	280,544.85	(288,796.77)	
NON-CASH:					
	infrastructure depletion (DEPRECIATION)	492,000.00	164,812.33	327,187.67	33.50%

**INDIAN HILLS GID
SEWER FUND SUMMARY
1/31/2022**

CASH BALANCES	LOAN BALANCES	REVENUES / EXPENSES
<p>Operating \$1,705,302.66</p> <p>Reserved from rate increase \$1,125,231.27</p> <hr style="border: 0.5px solid black;"/> <p>Operating Available \$580,071.39</p> <p>Money Market \$1,464,504.29</p> <p>Reserve for Infrastructure \$178,212.08</p> <p>Reserve for Connections \$164,160.00</p> <p>Reserve for sewer O&M \$0.00</p> <p>Reserve for sewer debt service \$48,490.80</p> <p>Reserve for sewer short lived assets \$35,293.45</p> <hr style="border: 0.5px solid black;"/> <p>Money Market Available \$1,038,347.96</p>	<p>Sewer Bond-1999 \$ -</p> <p>Sewer Bond-2012 (65%) \$ 445,250.00</p> <p>USDA sewer bond \$ 1,162,062.05</p> <hr style="border: 0.5px solid black;"/> <p>TOTAL LOANS \$ 1,607,312.05</p>	<p>User Fees \$619,078.85</p> <p>Late fees \$9,442.48</p> <p>Connection fees \$66,690.00</p> <p>Interest \$4.35</p> <p>Misc income \$98.57</p> <hr style="border: 0.5px solid black;"/> <p>TOTAL REVENUE \$695,314.25</p> <p>Salaries/Benefits \$ 178,107.96</p> <p>Operating Exp \$ 108,628.05</p> <p>Interest Exp \$ 27,246.41</p> <p>Capital Outlay \$ 46,850.86</p> <hr style="border: 0.5px solid black;"/> <p>TOTAL EXPENSES \$ 360,833.28</p>
<p>TOTAL AVAILABLE \$1,618,419.35</p>	<p>TOTAL LOANS \$ 1,607,312.05</p>	<p>INCOME (LOSS) \$ 334,480.97</p>

**INDIAN HILLS GID
ADMIN, PARKS, STREETS SUMMARY
(AD VALOREM)
1/31/2022**

CASH BALANCES	ADMIN	REVENUES / EXPENSES
Operating	\$1,159,247.85	Storm water fees \$12,530.00
Reserved for streets	\$499,314.42	Consolidated Tax \$185,259.61
Reserved for Donations	\$2,691.17	Ad Valorem Tax \$642,336.61
Operating Available	\$657,242.26	Recreation Fees \$650.00
		Interest Income \$924.93
		Grant fund received \$0.00
		Miscellaneous \$2,233.87
Money Market	\$1,261,982.21	TOTAL REVENUE <u><u>\$843,935.02</u></u>
Reserve for Infrastructure	\$220,243.42	Salaries/Benefits \$170,919.30
Reserve for storm water mgt	\$25,537.11	Operating Exp \$305,253.87
		Capital Outlay \$87,217.00
Money Market Available	\$1,016,201.68	TOTAL EXPENSES <u><u>\$563,390.17</u></u>
TOTAL AVAILABLE	\$1,673,443.94	INCOME (LOSS) <u><u>\$280,544.85</u></u>

AGENDA ITEM 7c.

Reports to the Board:

c. Engineer Report

AGENDA ITEM 7d.

Reports to the Board:

d. Attorney Report

AGENDA ITEM 8.

Discussion and possible action to approve Draft Minutes from the January 19, 2022, Board Meeting.

Minutes
Indian Hills General Improvement District
Board of Trustees Meeting
District Office
3394 James Lee Park Rd. #A
Carson City, NV 89705
January 19, 2022
Regular Board Meeting 6:00 P.M.

Trustees Present: Chairman Garcia, Vice Chairman Clark-Ross, Secretary/Treasurer Eisele, and Trustee Gray.

Trustees Present via Zoom Meeting: Trustee Dunham

Trustees Absent: none.

Staff Present: General Manager Chris Johnson, and Administrative Services Supervisor/Human Resources Brooke Thompson.

Others Present: Residents Dale Morlan, Penny Eisele, Don Gray, and Larry Willens

Others Present via Zoom Meeting: none.

6:00 P.M. - Regular Meeting

1. **Call to Order**
Request that Cell Phones and Pagers be turned off for recording purposes.
Chairman Garcia called the meeting to order at 6:01PM.
2. **Pledge of Allegiance:** Led by Trustee Gray.
3. **Discussion and possible action to elect officers of the IHGID Board of Trustees for calendar year 2022 – Chairman**

a. Election of Chairman

Trustee Garcia nominated Trustee Clark-Ross for Chairman for calendar year 2022. Trustee Eisele seconded. Nomination carried unanimously.

Chairman of the Board for Calendar Year 2022 is Kathryn Clark-Ross.

b. Election of Vice Chairman

Trustee Eisele nominated Trustee Dunham for Vice Chairman for calendar year 2022. Trustee Gray seconded. Nomination carried unanimously.

Vice Chairman for the Board for Calendar Year 2022 is Dale Dunham.

c. Election of Secretary/Treasurer

Minutes of the January 19, 2022, Regular Board of Trustees Meeting

Trustee Garcia nominated Trustee Gray for Secretary/Treasurer for calendar year 2022. Trustee Eisele seconded Nomination carried unanimously.

Secretary/Treasurer for the Board for Calendar Year 2022 is Teri Gray.

4. Public Interest Comment: none

5. Approval of Agenda

Trustee Eisele motioned to approve the agenda. Trustee Garcia seconded. Motion carried unanimously.

6. Discussion and possible action regarding Mr. Willens and whether to authorize District Counsel to file a civil action against him for unlawful dumping of motor oil and contamination of district facilities.

District Counsel Zumpft stated before engaging in this conversation he would like to ask the Administrative Supervisor to confirm that pages 11 and 12 in our packet are the notices provided to Mr. Willens of tonight's meeting. Administrative Services Supervisor/Human Resources Brooke Thompson stated yes, that is correct and the top of page 12 shows that Mr. Willens did receive the certified letter, he signed for it.

General Manager Chris Johnson stated that Mr. Willens back in July 2021 spilled a large amount of oil onto Mica Drive. He and his wife washed the oil into the storm drain, into the gutter and down the the street and into storm drain. When our staff realized what happened they tried to contain and clean it, but it had already gone all the way down into NDOT's right of way and into the storm drain. The District called Clean Harbors to come out and clean it up. The Sheriff's office was contacted on July 7th and the Deputy went out on July 8th and spoke with Mr. Willens about it, Mr. Willens admitted to the incident. He was told that he would be responsible for the cleanup and costs involved. Clean Harbors came out and did the cleanup, the invoice total came to \$5,557.50. When we received the invoice, we sent it to Mr. Willens letting him know that he is responsible for the invoice, and he has not responded in anyway. In order to proceed with civil action, we need the board's approval. District Counsel Zumpft stated the action will likely be destruction of property and trespass, the amount in controversy is within the jurisdiction of the justice court, it will be the East Fork Justice Court. In justice court actions the prevailing party is entitled to recover reasonable attorney fees and costs related to the action. So, it begs the conclusion on who wins. Mr. Willens according to Mr. Lufrano admitted to this there is no issue that Mr. Willens caused the spill. He thinks like many people he doesn't want to write the check, we can't make him, but a judge can and that is where we are.

Trustee Garcia stated that they talked about setting precedence before and letting this go or trying to find some way to forgive it would not follow that. They, the Board are responsible for making sure they run a tight ship and that they do not misuse public funds. This is public funds out of necessity, and he sees no recourse except to pursue this. It is unfortunate that we have not had any engagement from Mr. Willens to come up with some agreement. It is not something that he sees they have a choice in.

Trustee Eisele stated he feels the same as Robert stated. If we let this go it is a gift of public funds and we don't have the right to do that.

Secretary/Treasurer Gray stated she sees that fact that he is ignoring all correspondence is not acceptable. She believes he is responsible for this.

Vice Chairman Dunham stated was he cited by the county or given anything else other than this letter and he guesses he did not choose to come tonight. He does not feel there is any other action but to take it to court.

Public comment: Mr. Willens stated excuse me, but I am sitting right here, are you going to give me a chance to defend myself or is he just going to sit here and get whipped. Mr. Willens stated that the board has indicated that he has not responded to the letters or threats. Let's go back to the day, 1978 1979 that is when he moved into this District, in fact in Bill Eisele's present house. Every month he wrote a check to the District for water service for the last 40 years. We are accusing him of something that he did not do. Do you think after 40 years of living in the district he woke up and said this is the morning that he is going to go out and dump oil in the gutter. He woke up and saw a spill. He got a broom, kitty litter and a hose and tried to contain the spill. It was in the middle of the street, and you know the rest of the story. Mr. Willens stated that this reminds him of the movie Caddy Shack they get 15 minutes in the pool, someone brings out a chocolate bar and everyone gets out of pool. Everyone thinks it is a turd, the next day they clean the pool. They didn't know what they were cleaning it up, it ended up being a chocolate bar. The District did not know that it was oil, they didn't know what they needed to clean up, that someone maliciously spilled in the street. Where is the evidence. Is the evidence that the police officer drove over to his house, got out of the car and his feet were stuck in oil. He does not believe that is what happened, all he is guilty of is cleaning up a spill that was not there the night before. The District left him a voice mail, screaming I can't believe you poured oil in the street. He will not talk to someone who is threatening him. You have a police report here that says he admits to pouring the oil onto the street. He does not like to call the officer what he actually is, if something is not true or written down, he will say he is mistaken. The police officer was mistaken from what he heard on the phone call, the phone call that Mr. Willens claims he initiated. The police officer said that Mr. Willens said that he did this, he did not say that because he didn't do anything. All he did was clean up a spill, how the spill got there he does not know. It is not funny this has been going on for seven months now, he got two letters, one from a lawyer saying that he dumped oil in the drain. He does not know what caused the oil spill, all he knows is there was a spill in front of his house in the street.

Board of Trustees further discussion/comment: Trustee Garcia stated he understands that there was no communication or response back from the letters, we have not heard anything from Mr. Willens prior to this. This is the first time we have heard any official response. District Counsel Zumpft stated to his knowledge this is the first response from Mr. Willens.

Chairman Clark-Ross stated can we put this on hold until Mr. Willens talks to Chuck. District Counsel Zumpft stated his suggestion would be to entertain and complete the agenda item and if Mr. Willens wants to reach out to him prior to judgement great, he is all ears he would love to, but he is not going to chase him.

Trustee Garcia stated the responsibility would be the same whether or not Mr. Willens admitted to the spill or not, the liability is the same if he was the individual who washed in down the storm drain. District Counsel Zumpft stated what he heard him say was that he cleaned it up and as he understands the cleanup was washing it down the drain and that is a violation of State and Federal law. Trustee Garcia stated correct, ok so ignorance is no excuse to violate the law. District Counsel Zumpft stated correct, no excuse. Trustee Garcia stated just for better understanding, it is irrelevant who created the spill, Mr. Willens agrees to washing it down and that was an act of contamination.

Minutes of the January 19, 2022, Regular Board of Trustees Meeting

District Counsel Zumpft stated as he understands it the oil was not in the storm drain until Mr. Willens pushed it there. Trustee Garcia stated thank you that was his only other question.

Mr. Willens asked how you push oil with water, he put kitty litter on it, had a broom. Do you know what happened the over layment of the street, it looks like to him whatever was spilled in the front drive derogated the top slurry of the sealant on the road, that he believes is the oil source.

Chairman Clark-Ross stated Mr. Willens public comment has been closed. Kathryn asked if they should motion now to do this, can Mr. Willens still contact Chuck and work it out. District Counsel Zumpft stated absolutely.

General Manager Chris Johnson stated if the board decides this evening to table this or deny it Chuck can speak with Mr. Willens, but Chuck cannot take any action without the board approving this item. If this item is approved Mr. Willens can contact Chuck and they can discuss it but if Mr. Willens continues to deny that he is responsible for it, this would give Chuck the ability to proceed.

Trustee Garcia motioned to authorize District Counsel to file a civil action against Mr. Willens for unlawful dumping of motor oil and contamination of district facilities. Secretary/Treasurer Gray seconded. Motion carried unanimously.

Trustee Eisele stated regardless of where the oil came from the responsibility was not for you to clean it up. Your responsibility was to get ahold of the District.

7. Discussion and possible action to authorize the General Manager to join a Douglas County coalition of GID's to pursue State and County funding.

General Manager Chris Johnson stated what you have is a letter that was written by the coalition. Basically, what we are doing is Douglas County has received around eighteen million dollars' worth of grant funds for the covid money. That grant funding was based on population, a lot of population lives in Indian Hills and in other GID's. The GID's have not received any of that grand funding, so the GID's are sending a letter to the County asking the County to consider us in that money since our population is what brought that grant money, we would like to see part of that money. We are just asking for permission to join that coalition and sign off on that letter.

Trustee Garcia stated that he thinks it behooves us to engage, if they don't get Chris engaged and we don't show solidarity to the other Districts we don't stand a chance. He is prepared to make a motion and has a request once the other board members have a change to speak.

Trustee Eisele stated that he agrees with Robert, we need to try.

Secretary/Treasurer Gray stated that she agrees, seek it now and contact them.

Vice Chairman Dunham stated let's go forward with this, let's discuss all the rules and regulations. It would benefit us to get some money, it is a good idea.

Chairman Clark-Ross stated that she also agrees with all that.

Public comment: none

Board of Trustees further discussion/comment: none

Trustee Garcia motioned to authorize the General Manager to join a Douglas County coalition of GID's to pursue State and County funding. Chairman Clark-Ross seconded. Motion passed unanimously.

Minutes of the January 19, 2022, Regular Board of Trustees Meeting

Trustee Garcia stated that he would like to, when available make a request to join Chris in these meetings as moral support, an observer or to lay whatever weight behind this we can to get what we can out of this coalition. General Manager Chris Johnson stated of course, and it is always a good thing to have a representative from the Board there.

8. Discussion and possible action to approve Indian Drive Sewer replacement as shown in the Indian Hills GID Sanitary Sewer Evaluation.

General Manager Chris Johnson stated so a prelude, there are three items here, item 8 which we are about to discuss, 9 is approval of the design work for the sewer and item 10, should the board decide not to do the sewer work and push back the Indian drive reconstruction project then we will discuss the idea of a maintenance project and the road project next year. Chris stated that he just wanted to make sure the board understands what we are going into for all three items. As you all know you approved the maintenance of Indian drive for this fiscal year as part of the planned road projects. In preparation for that they realized the sewer underneath Indian drive is in pretty bad condition, the flow is not where it should be. Also, to make matters worse there are a couple of areas where that sewer line runs through private property and if not under the corner of someone's house within feet, so there are a number of potentially very bad issues happening here. That is also one of the main lines that takes Sunridge to the sewer plant, so it is an important branch. When the problem was discovered, naturally we said we do not want to tear up a road and come back to do this later. In speaking with Tim, Tim prepared a number of alternative options with estimated costs. Chris stated one of the other problems over there is that on Gregory court the sewer line runs under private property, that needs to be abandoned. The proper thing to do is abandon the lines that go underneath the private property and connect Gregory Court and replace the line. District Engineer Tim Russell stated as Chris indicated we have always known that we had some challenges with the sewer on Indian drive, but no one ever really looked at it. There is a lot of flow that comes there from the northern two-thirds of the Sunridge side, it flows down Mica, comes down Indian and that flow looked like it was backing up. What they discovered when they actually got into this evaluation was that the pipe is very flat, it is not a flow issue it is the slope of the sewer so that is one of the challenges we have. The other as Chris said is the sewer dives and jumps off of Indian and Gregory and into yards, so they looked at what would be the best solution. If we replace the sewer from Mica to Vassar, replace it all the way down Vassar and Princeton we can maximize the slope to the best we can get. It should approve the flows and get it out of people's backyards we do still have a few unknowns about how to make Gregory work, whether or not we can get each of the individual houses to drain into a new line on Gregory is something we still need to evaluate, they were not able to see where the laterals are. They will have to have someone video the sewer line that goes from Gregory to verify a few things, but they are hopeful that they can get everything to flow by gravity if not we will have to think about some individual little lift stations, something along those lines. The goal is to try and fix this and get everything out from under houses and in yards and while we do Indian, and the waterline project lets take care of all this.

Trustee Garcia stated that he remembers this discussion, it was known that there was a slope issue there and it made sense for us to do the sewer at the same time rather than go back and tear up a new road. Robert stated a new element that he was not aware that the sewer is going into people's backyards. Was that known before or is that new. District Engineer Tim Russell stated that it was known but it was never really looked at as to where it went.

Trustee Garcia stated so abandoning those in this proposal, do you cap them or just abandoning them is enough. District Engineer Tim Russell stated typically we go back to the manhole, take the top off fill it with slurry and fill the pipes with slurry, so they don't collapse in the future and then cap them.

Trustee Eisele stated it looks like there are about eight lots on Gregory, would it be better to do one pump station. District Engineer Tim Russell stated yes there are seven lots and potentially. Based on preliminaries and looking at it we think we are ok; we do need to look at it a little further. We hope we can get away with just new pipe, if we need the individual pump stations it would only be one or two, but we need to find out more information.

Secretary/Treasurer Gray said that it makes sense to her that we handle it now, so we don't have a bigger problem later. It would be much more costly down the road.

Vice Chairman Dunham stated that he understands what the problem is and knows we need to take care of it before we put a brand-new road in.

Chairman Clark-Ross stated is this where the new houses are.

District Engineer Tim Russell stated the houses on Azurite no they have their own lift station, that is not related to this issue, and we will not be doing anything on Azurite.

Public comment: none

Board of Trustees further discussion/comment: District Engineer Tim Russell stated his recommendation if this is the route the board decides to go is to authorize to proceed with alternative 4b in the sewer report. Trustee Garcia stated the recommendation from the General Manager Chris Johnson and Engineer Tim Russell is alternative 4b which is everything. General Manager Chris Johnson stated that is correct, that is the only prudent way to proceed otherwise we are going to be going back and doing this other work at a later time.

Trustee Garcia motioned to approve option alternative 4b for the Indian Drive Sewer replacement as shown in the Indian Hills GID Sanitary Sewer Evaluation. Trustee Eisele seconded. Motion carried unanimously.

9. Discussion and possible action to approve a proposal from Lumos and Associates in the amount of \$90,750.00 for additional professional services for Indian Drive Sewer Design.

General Manager Chris Johnson stated so now that item 8 was approved we need to allow Lumos to design the work for us, this proposal is for that sewer design work.

District Engineer Tim Russell stated that they prepared this in coordination with Chris based on option 4b. There are some things that are tied hand and hand with the previously approved work, so they are trying not to double dip here.

Trustee Eisele stated so when you come back to the board, this will be the design with all the information and everything we have to do. District Engineer Tim Russell stated yes.

Secretary/Treasurer Gray stated that it is necessary.

Vice Chairman Dunham stated he has nothing; he agrees to go along with the whole project. We have to do it.

Trustee Eisele asked Tim if there are other utilities in there that we should be looking at.

District Engineer Tim Russell stated no, the only thing we have in there is just the water and sewer. Those are the only ones that we are responsible for. Tim stated that they will contact Southwest Gas and NV Energy as a courtesy.

Chairman Clark-Ross stated how many other places should we be looking at, is that area the worse. District Engineer Tim Russell stated most of the sewer was actually done pretty well, pipe gets old. As long as the pipe is not disturbed by roots or something else, they hold up pretty well. Chairman Clark-Ross stated oh good that makes her feel better. General Manager Chris Johnson stated we do not have as many sewer lines as roads.

Public comment: none

Board of Trustees further discussion/comment: none

Trustee Garcia motioned to approve a proposal from Lumos and Associates in the amount of \$90,750.00 for additional professional services for Indian Drive Sewer Design. Chairman Clark-Ross seconded. Motion carried unanimously.

10. Discussion and possible action to approve a street maintenance project in FY 21-22 in lieu of the planned Indian Drive reconstruction.

General Manager Chris Johnson stated this item was placed on the agenda for the situation had board decided not to do the sewer replacement or to postpone it, this was the alternate option to switch the Indian drive project to next year and do some maintenance this year. Since you approved the sewer maintenance this item is null.

District Engineer Tim Russell stated one thing as an alternative option and to add to this item, is that material prices right now are through the roof, contractors are really busy, it might behoove the district to push back when we bid this out until late fall or early winter to get some stabilization in material available and prices and labor, just another factor to look at.

Trustee Garcia stated it makes sense in his opinion that, this is in lieu of, if we can move forward with the other and not have the pricing issues great. We can always table this and bring it back in the event the direction from Tim and Chris is that we should push it out.

Secretary/Treasurer Gray stated sounds good.

Trustee Eisele stated sound good.

Chairman Clark-Ross stated so you think we will get a stabilization.

District Engineer Tim Russell stated I don't know, in talking with Western Nevada supply they just increased pipe 25% that is on top of the previous increase, they have six suppliers of pipe and four of them are not even taking orders because they are so backed up. Tim stated that he is a little leery that if we put this out to bid in April, May we will get caught there. Before we bid it, he will stay in contact with Western and the contractors to gauge where we are. It is so unknown right now; it is hard to evaluate. We should just keep an eye on it, and he will continue to update the board.

Trustee Dunham stated he has nothing just go forward with the suggestions.

Public comment: Resident Don Gray stated you are talking about doing a little maintenance because it is falling apart on Indian. District Engineer Tim Russell stated if we don't move ahead with the Indian project this fiscal year, we will do a maintenance project on different roads in the district. Indian is so far gone it is not worth putting any work or money into.

Board of Trustees further discussion/comment: none

Trustee Garcia motioned to table this item. Chairman Clark-Ross seconded. Motion carried unanimously.

11. Reports to the Board:

General Manager Report General Manager Chris stated that he would like to acknowledge this staff, this has been the smoothest transition that he could have ever hoped for and that is all because of the professionalism and skill of this staff. They are outstanding, he is honored to work with them. The fact that the last week John was here he was sitting around bored that is all because of the staff and he just wanted to acknowledge them to the board. Chris stated that he has done a lot of training, CPR, AED training, EMS essential management skills training for public sector employees, it is a Pool Pact training a lot of it is stuff he knows but a lot of it has been update. A lot of it that pertains to the district, it is beneficial and then he has OSHA 30. Staff is awesome, they have been doing the SCADA upgrades at the wastewater plant, there were a few hiccups, so staff had to step up. For about a weeklong they had to run the sewer plant manually, they came in on weekends and evenings to run the cycles needed. It is back to fully automotive. With our storm event that came through it was a great experience with plowing for Joe and Chris, he has plenty of plowing experience but on a runway. So, they all received good training on plowing. We just had divers in north tank at the water plant and should get information on that quickly and will proceed with the rehabilitation of valley vista tank, it went out to bid today so we have a lot going on right now.

1. **Administrative** General Manager Chris Johnson reviewed the administrative report with the board.
 2. **Water** General Manager Chris Johnson reviewed the water report with the board.
 3. **Wastewater** General Manager Chris Johnson reviewed the wastewater report with the board.
- b. **District Accountant Report** General Manager Chris Johnson reviewed the accountant report with the board.
 - c. **Engineer Report** District Engineer Tim Russell stated in addition to the tank painting for the Ridgeview tank, it went out to bid and he will have the bids back to the board next month so the board can hopefully authorize a contract for that. Other than that, just some odds and inns, questions from Chris and/or Matt. The Indian drive stuff has been the main thing.
 - d. **Attorney Report** District Council Chuck Zumpft stated he has nothing to report. Chairman Clark-Ross stated you will take care of Mr. Willens right. District Council Chuck Zumpft stated he will take care of him.

Public comment: none

Board of Trustees further discussion/comment: none

12. Discussion and possible action to approve Draft Minutes from the November 17, 2021, Board Meeting.

Minutes of the January 19, 2022, Regular Board of Trustees Meeting

Trustee Eisele motioned to approve Draft Minutes from the November 17, 2021, Board Meeting. Chairman Clark-Ross seconded. Motion carried unanimously.

13. Chairman and Trustees Reports, Correspondence

Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the district. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.

Vice Chairman Dunham stated that he wants to bring up an item they discussed before, the brick paver idea with a bench in the parks. The people that we want to acknowledge. Himself being in the masonry business for a long time he will volunteer to help out on that in any way he can. He would like to place that on a future agenda. Trustee Garcia stated the buy a brick program is great.

Chairman Clark-Ross stated that she got Dianne Humble's tree planted by the skate park, and she is getting a plaque made to go by the tree.

General Manager Chris Johnson stated just to clarify Joe and Chris in the parks department planted the tree and did an outstanding job.

Trustee Garcia stated due to a lot of business travel he was not around much at the end of last year, for the foreseeable future there will be no travel for him after the first week in February, which is why he asked to participate more so he will be around.

14. Adjournment

Trustee Eisele motioned to adjourn the meeting. Chairman Clark-Ross seconded. Motion carried unanimously.

Meeting adjourned at 7:12P.M.

FINAL APPROVED MINUTES AS PRESENTED

**Secretary/Treasurer
Teri Gray**